

AGENDA

Redland District Committee on the Ageing (RDCOTA)

49th Annual General Meeting - March, 2020

ANNUAL REPORT

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INTRODUCTION

This Annual Report is being presented to members under unprecedented circumstances. Restrictions on public gatherings in Australia imposed in response to the Corona virus in early March 2020 have meant that, for the first time in RDCOTA's history, it is not possible to conduct a face-to-face Annual General Meeting.

Rather than postpone the 2020 Annual General Meeting indefinitely, the 2019 Management Committee has taken the decision to undertake a 'virtual' Annual General Meeting to enable the essential business of the Annual General Meeting to be conducted in a timely manner.

The Annual Report and Financial Statement for 2019 will be distributed to members by email and post. Members will be invited to register their votes for the motions put to them using email responses or hard copy voting forms, depending on their individual preferences.

This document is provided to inform members about the business activities of the organisation during 2019, and to report its current financial status. Members are encouraged to examine the information contained within before lodging their votes on the various motions presented.

REDLAND DISTRICT COMMITTEE on the AGEING Inc.
48th ANNUAL GENERAL MEETING
Held on Friday 22nd March, 2019 at the Redlands Sporting Club

WELCOME: President Robyn Robinson, opened the meeting at 10.30am and welcomed members, guests and visitors.

APOLOGIES: Margaret Pyers, Elan Jones RDCOTA Vol McLeay Island; Jan Szlapak, Vol RDCOTA; Sue Harvey, Here's to Life; Amanda Benson; Mayne Edwards, Chit Chat Capalaba; Susan Russell, Life Member/Brian Russell; Eva Kass Life Member; Fay Doherty, Life Member; Liz Blumson, Redlands Museum; Patricia Green; Rob Spencer STAR Community Services; Jodie Morgan; Kim Richards Member for Redlands; Mark Tucker-Evans COTA Queensland, Rick Veale RSC, Doreen Thomas RSC.

SPECIAL GUESTS: Cr. Karen Williams, Mayor Redland City, Cr. Lance Hewlett, Cr. Paul Bishop, Cr. Tracy Huges, Cr. Wendy Boglary, Julia Porteous U3A, Allison Wicks, Redland Community Centre. Andrew Laming MP, Pam Recchi Meals on Wheels, Sarah Horsey, Greer Quinlan, Deborah Wooley Freedom Care, Tony Christinson, Chairman of the Board Donald Simpson Community Centre, Jenny Gaudron CWA, Iris Murray, Barry Cullen, VP Redland Sporting Club. RDCOTA Life Members, Alla Craigie and Fay Dougall. Pres. Robyn Robinson acknowledged the late Jack Rosa, RDCOTA Life Member who passed away in December of last year. His wife Virginia also passed away in April of the same year. Jack served as RDCOTA Treasurer for many years, Both are sadly missed

MINUTES of the 2018 AGM: have been circulated in the Annual Report booklet. Would a member who was present last year, move the adoption of the 2018 minutes as a true and correct record and a member to second the motion. **MOVED:** Janette Buddee, seconded Doug McLachlan, **CARRIED**

BUSINESS ARISING: From the Minutes of the last AGM - no business

PRESENTATION OF ANNUAL REPORTS:

48th Annual Report, President Robyn Robinson presented the RDCOTA Annual Report which had been circulated to attendees. She acknowledged the valuable contribution made by VP Judith Chapman and husband George towards gathering 100 representative respondents for the Redland City Council, “Age Friendly City” Survey Project. President Robyn then read and spoke to her Annual Report for 2018. She mentioned the longevity of RDCOTA in the Redlands and the important work the organisation does within the Redland Community including the Southern Moreton Bay Island Communities.

President Robyn Robinson then called for a mover and seconder for receipt of the Annual Report. **MOVED** by Richard Ferguson, seconded John Ellis **CARRIED**.

Financial Report, Treasurer Paul Barnes presented the Financial Report and acknowledged the hours volunteers contributed and their value in financial terms if volunteers were, paid. Treasurer Paul Barnes then **MOVED** his report be received, seconded by Susanne Milchick, **CARRIED**: President Robyn Thanked Treasurer Paul Barnes for doing a good job and for providing an excellent report.

APPOINTMENT OF AN AUDITOR: President Robyn then called for a **MOTION THAT:** Ms Suzanne M. Haynes CPA be appointed as RDCOTA’s Auditor for 2019 **MOVED** by Paul Barnes and seconded by Judith Chapman **CARRIED**.

THE YEAR IN REVIEW” Reflections on 2018 – Presented by RDCOTA volunteers. Following the review President Robyn thanked Volunteers Sylvia, David and Fay for the efforts in putting the presentation together.

ELECTION OF OFFICE BEARERS FOR 2019 President Robyn declared all positions vacant and called on Mayor Karen Williams, to take the chair to conduct the election of office bearers for 2019. Cr. Karen Williams spoke briefly about the importance of seniors in the community and the excellent work RDCOTA Volunteers do. Cr. Williams paid tribute to Life Member of RDCOTA Jack Rosa and his wife Virginia both of whom passed away during the year. Cr. Williams then announced the names of Committee nominees and then called for a **MOTION** that those whose nominations were received by the due date be declared elected to the Management Committee for 2019 Moved by Jenny Chesher, seconded by Doug McLachlan. **CARRIED**

Cr. Karen Williams then invited further nominations from RDCOTA Financial Members from the floor to join the Management Committee. No further nominations were received. Cr. Williams then introduced the new Management Committee members and congratulated each one. She then asked the meeting attendees to congratulate the new Committee for 2019. Cr. Williams then invited re-elected President Robyn Robinson to take the chair.

President Robyn Robinson then thanked Cr. Williams for her assistance in conducting the election of the Management Committee and called for a vote of thanks, **MOVED** by Janette Buddee, Seconded by Lyn McLachlan. **CARRIED**

President Robyn asked for a mover and seconder for the **MOTION: THAT** this Annual General Meeting empower the Management Committee to make such further appointments as will bring the membership of the 2019 Management Committee to a total of twelve (12) members, being the Executive of four (4) and eight (8) other members, **MOVED** by Ann Hunt, seconded by Jacqui Selki Pike **CARRIED**.

RDCOTA VOLUNTEER OF THE YEAR FOR 2019: The President introduced RDCOTA Volunteers of the Year jointly as Lyn McLachlan and Peter Ballantine. President Robyn invited them to come forward and Cr. Williams presented framed certificates of thanks followed by a round of applause.

GENERAL BUSINESS: President Robyn Robinson, called for a motion to appoint Mayor Karen Williams, as RDCOTA's Patron for 2019. **MOVED** Janette Buddee, seconded Paul Barnes, **CARRIED**

President Robyn asked for comments from the floor. Question: – “presentation that was put up for the general meeting, could that be shared outside of this meeting because it gives a really good snapshot of what RDCOTA does and it might be something that people who might not know, perhaps on Facebook or social media generally.”? President Robyn responded by saying Volunteer Sylvia is RDCOTA's social media expert and Sylvia nodded saying “Yes” this information could be placed on social media. Another question regarding the availability of the RDCOTA Retirement Village and Aged Care Accommodation booklet and where it is distributed. The PDF Copy of the booklet can be copied from the website or obtained from the RDCOTA office.

RAFFLE DRAW

CLOSE OF MEETING – 11.10am

RDCOTA President's Report for 2019

As RDCOTA moves into its 50th year of service to the Redlands community, I am pleased to advise that the organisation is continuing to work effectively and diligently towards its mission which is "To maximise support, minimise barriers and recognise the value of Seniors in the Redlands".

During 2019, a significant focus of RDCOTA's activities was directed towards enhancing support for older residents of communities on the Southern Moreton Bay Islands (SMBI). Through the previous year, we worked with community members and service providers under the guidance of the Redland City Council to jointly deliver the SMBI Collaborative Action Plan. In 2019, we were involved in activating many aspects of the Plan in conjunction with a range of partners. RDCOTA's island-based outreach services - Seniors Information and Referral Service and Technology Tutorials for Seniors were strengthened and continued to be valued by island residents. In May, RDCOTA facilitated a key event, the 'Innovation & Technology on Island Communities' Workshop' which was presented by Global Community Resourcing. Following a very successful event, RDCOTA has been working with Global Community Resourcing on a joint project 'Ageing Enabled and Innovatively on Island Communities'. This project, which was funded by a grant from the Redland City Council, will investigate options for the application of technology to address isolation, digital inclusion and transport issues faced by the older SMBI community. The project will continue into 2020.

Again, building on work that commenced in 2018, discussions continued to support the development of Redland City Council's Age-Friendly City Strategy. We look forward to working with the Council in 2020 on implementation of the strategy across Redland City.

Our ongoing program of activities continued during the year. In 2019, we celebrated the 20th year of RDCOTA's Tournament of the Minds morning tea and trivia competition for residents of aged care facilities. Seven local facilities participated in the program during 2019. The Seniors Information Plus (SIP) Service continued to provide important information and referral services to seniors, their families and their carers either face-to-face or by phone. In total, this type of assistance was provided to around 150 individuals during 2019. With the support of Cleveland Library staff, we have introduced a monthly presence in the Cleveland library, which enables us to extend our SIP offerings to library visitors who may not be aware of RDCOTA's range of services. Our popular information booklet "Residential Aged Care Facilities and Retirement Village Accommodation in the Redlands" was updated and distributed again in 2019.

Over 300 one-on-one technology tutorials were delivered by volunteer tutors to seniors in the Redlands, including tutorials conducted on Russell and Macleay Islands. Clients are able to seek personalised advice and assistance on the use of a range of technology including computers, laptops, tablets and smart phones. Tutors also assist seniors who are having difficulty accessing on-line government services and other internet-based facilities. Chit Chat morning tea drop-in sessions continued to be held twice a month at both Capalaba and Victoria Point Libraries, and our social Mens Group continued to meet on a weekly basis.

RDCOTA once again chaired the Seniors Week Committee in the Redlands. The Committee, under the enthusiastic stewardship of Paul Barnes, presented another action-filled week of activities for seniors in the Redlands. In fact, so many organisations nominated events for inclusion in Seniors Week 2019 that the program had to be extended over a three-week period. Following long established practice, the week's activities commenced with the RDCOTA Seniors Walk, which saw around 180 walkers set out on a beautiful Sunday morning, followed by breakfast at the Donald Simpson Community Centre.

Capalaba and Victoria Point, source of knowledge for SIP volunteers, management committee member and helper to many, many volunteers and clients. Fay's 'corporate knowledge' is missed every day. Richard Ferguson had been a member of the management committee for around 10 years and brought significant marketing and catering knowledge, and life experience to the committee, and well as his wonderful sense of humour. Richard was a regular participant at RDCOTA events, sausage sizzles, garage sales and many more. The 2019 Management Committee joins with me in thanking Fay and Richard sincerely for all they have done to contribute to RDCOTA's success, and the wellbeing of its volunteers over many years. They are both irreplaceable, but leave an enormous legacy.

We also continued to chair the Redland Seniors Network which brings together around 50 organisations and individuals who have a concern for seniors issues in the Redlands. This group meets monthly, and provides an invaluable opportunity for the exchange of information about local events and issues. It also facilitates action on joint projects to support the local community.

In previous years' reports, I have indicated that funding is a significant issue for RDCOTA. We receive no ongoing funding, and must rely on fundraising activities, donations, grants and membership dues to meet ongoing expenses. We are therefore grateful to Mates Theatre Genesis, the amateur theatre company in the Redlands, who have provided RDCOTA with an opportunity to raise funds by selling tickets to patrons to attend the final dress rehearsal night of a number of their productions. Our volunteers also provide supper for these evenings, which have become effective fundraisers for us. Three of these events were hosted in partnership with Mates Theatre Genesis in 2019. I would like to thank the management of Mates Theatre Genesis for their generosity in making this source of revenue available to RDCOTA.

RDCOTA volunteers conducted three garage sales in 2019, which also provided a welcome addition to our finances.

Long term accommodation for RDCOTA continues to be a concern for the Management Committee. Several potential options were explored during the year, however none of these investigations yielded an outcome. This will be a focus for the incoming Management Committee in 2020.

I would like to thank everyone who assisted RDCOTA during the year. We continue to be supported by the Redland City Council through a peppercorn rent arrangement for the council property occupied by our office building. I would also like to take this opportunity to acknowledge our other valued supporters including Star Community Services, Bendigo Bank, Great Southern Memorial Park, Rotary Club of Redland Sunrise, Redlands Foundation, Redland Sporting Club, Home Instead Senior Care, Donald Simpson Community Centre, Mariedale Cottage Bakery, Uncle Bob's Bakery, Grill'd Victoria Point, Alex Gow Funerals, and CWA Redlands.

Finally, I would like to thank all of RDCOTA's volunteers, without whom none of this would be possible. The contribution of each person is valuable and much appreciated. Thank you for what you do and for the cheerful, friendly and cooperative attitude you bring to the role. That's what makes volunteering with RDCOTA such a special experience for everyone.

There are three people I would like to single out now for particular mention.

Firstly, we were saddened to hear that a member of RDCOTA's Mens Group, Geoff Cornwall passed away during the year. We were both humbled and extremely grateful when we were advised that Geoff had left RDCOTA a \$7000 bequest in his will. The RDCOTA Management Committee extends condolences and thanks to Geoff's family. We commit to ensuring that these funds are used wisely to support our organisation's objectives.

Finally, two of RDCOTA's longest serving volunteers retired during the year, both due to unfortunate circumstances. Fay Doherty, RDCOTA life member, had been a mainstay in the office for nearly 20 years, founder of Chit Chat

RDCOTA President

Robyn Robinson

**NOMINATIONS RECEIVED
FOR
REDLAND DISTRICT COMMITTEE ON THE AGEING
ANNUAL GENERAL MEETING
MANAGEMENT COMMITTEE 2020
March, 2020**

<u>NAME</u>	<u>POSITION</u>	<u>NOMINATED BY</u>	<u>SECONDED BY</u>
ROBYN ROBINSON	PRESIDENT	RITA ACKERMANN	PAUL BARNES
JUDITH CHAPMAN	VICE PRESIDENT	ROBYN ROBINSON	PAUL BARNES
PAUL BARNES	TREASURER	FAY DOUGALL	ROBYN ROBINSON
FAY DOUGALL	SECRETARY	JUDITH CHAPMAN	PAUL BARNES
LORRAINE JACKSON	MANAGEMENT COMMITTEE	PAUL BARNES	ROBYN ROBINSON
LEIGHSHA BEET	MANAGEMENT COMMITTEE	ROBYN ROBINSON	LORRAINE JACKSON
NEALE CONDON	MANAGEMENT COMMITTEE	ROBYN ROBINSON	SYLVIA REECE
DESLIE BRADY	MANAGEMENT COMMITTEE	ROBYN ROBINSON	SYLVIA REECE

I hereby certify that, at the close of business on 26th March 2020, the above is the full list of nominations received and that all are financial members of the Redland District Committee on the Ageing Inc.

**Robyn Robinson
President**